



# Internal Audit – Annual Board Update

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*January 30, 2024*



# Internal Audit Mission

## The Institute of Internal Auditors:

To enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight.

## OCPS Internal Audit Department:

We provide independent, objective assurance services that add value and enhance the district's performance, accountability and transparency.



# Code of Ethics

- Mandatory for IIA\* members (we are members)
- Internal auditors are expected to apply and uphold the following principles:
  - Integrity
  - Objectivity
  - Confidentiality
  - Competency

\* Institute of Internal Auditors

# Audit Advisory Committee

- Operates pursuant to a charter approved by the School Board
- Oversees all audit functions of OCPS
- Provides required independence for the Internal Audit Function

# Audit Committee Responsibilities

- Review the plans, activities, staff and organizational structure of Internal Audit
- Ensure no restrictions on Internal Audit
- Review and concur in the appointment, replacement or dismissal of the School Board Internal Auditor

# Audit Committee Responsibilities

- Review effectiveness of internal and external audit functions
- Report at least annually to the School Board

# Audit Committee Members

- **Tammy Campbell, CPA** – Committee Chair, Partner, McDirmit Davis & Co., CPA's
- **Dan Williams** – Retired Senior VP of Internal Audit, Darden Restaurants, Inc.
- **Brian Paulsen, CPA** – Director, Disney Cruise Line Finance and Planning, Walt Disney Parks and Resorts
- **Kay Redlich** – Chief Technology Officer, CNL Financial Group
- **Lynn Moehl** – Chief Audit Executive and Director, The Institute of Internal Auditors
- Ex-officio Members:
  - School Board Chair
  - General Counsel



# 2023 Audit Committee Activities

- Reviewed and approved the entity-wide risk assessment process and results
- Reviewed and recommended School Board approval of the annual audit plan
- Established expectations with external auditors at beginning of audit process and discussed results at upon completion of audit



# 2023 Audit Committee Activities

- Conducted the annual performance appraisal of the School Board Internal Auditor
- Monitored Internal Audit Department performance against the annual audit plan

# 2023 Audit Committee Activities

- Performed the Committee self-assessment and reviewed charters of the Committee and the Internal Audit Department
- Met with the CIO and discussed IT security issues

# Key Points

- The Internal audit function maintains its independence via its reporting relationship to the School Board through the Audit Committee
- The annual audit plan is being accomplished with priority on higher risk areas

# Key Points

- The Audit Committee actively oversees the audit function and continuously focuses on risk
- Objectives have been met for the Audit Committee and the Internal Audit Department

# Best Practices Alignment

CGCS Recommendation	OCPS
Internal Audit reports to School Board through audit committee	✓
Audit committee comprised of individuals who are independent & experts	✓
Audit plan describes audit and non-audit activities & is flexible	✓
Internal Audit follows professionally recognized auditing standards	✓
Internal Audit uses data analytics	✓
Audit plan includes non-audit services to enhance value to the district	✓
Internal Audit tracks & reports management's progress in resolving past audit findings and recommendations	✓
Internal Audit uses KPIs to set goals and measure performance	✓

Best practices are from the CGCS white paper titled *Internal Auditing in the Great City Schools*.



# Internal Audit Team



Phillip Vincent, Jinwei Quitoriano, Vince Roberts, Linda Lindsey, Jasmine Holmes, Alpa Vyas, Luis Aponte Santiago

# Internal Audit Team

## Expertise and Credentials

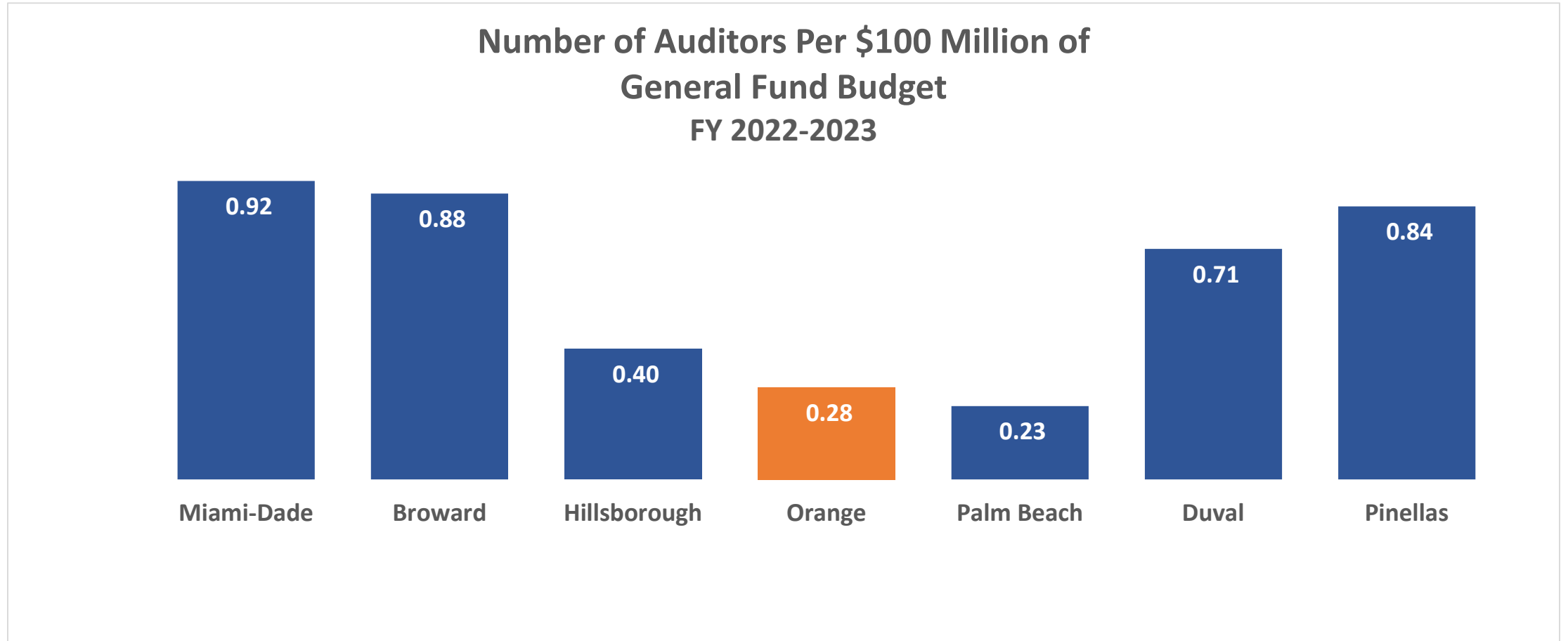
- School Board Internal Auditor and six professional staff members
  - One CPA (Certified Public Accountant)
  - Four CIAs (Certified Internal Auditors)
  - One CGAP (Certified Government Auditing Professional)
  - One CRMA (Certified in Risk Management Assurance)
  - One CISA (Certified Information Systems Auditor)

## Accomplishments

- Please refer to the Internal Audit Annual Report published separately

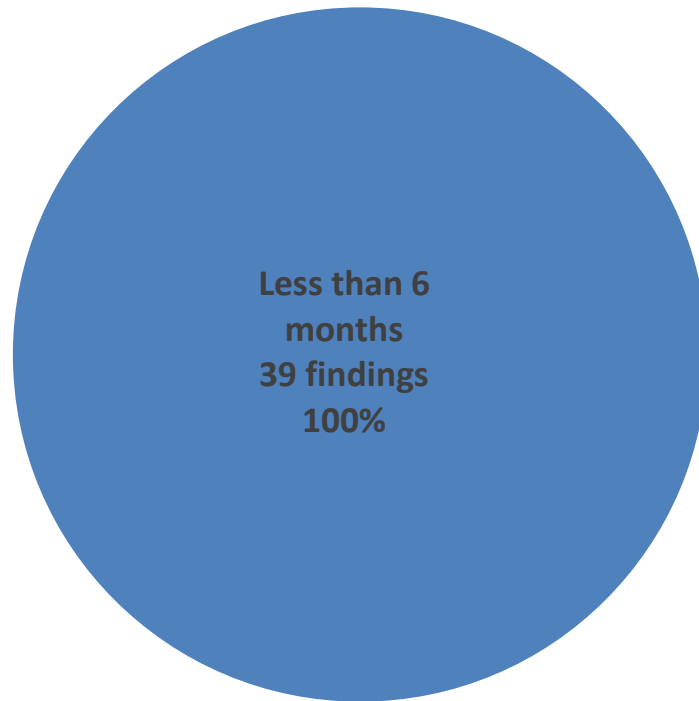


# Benchmarking Chart

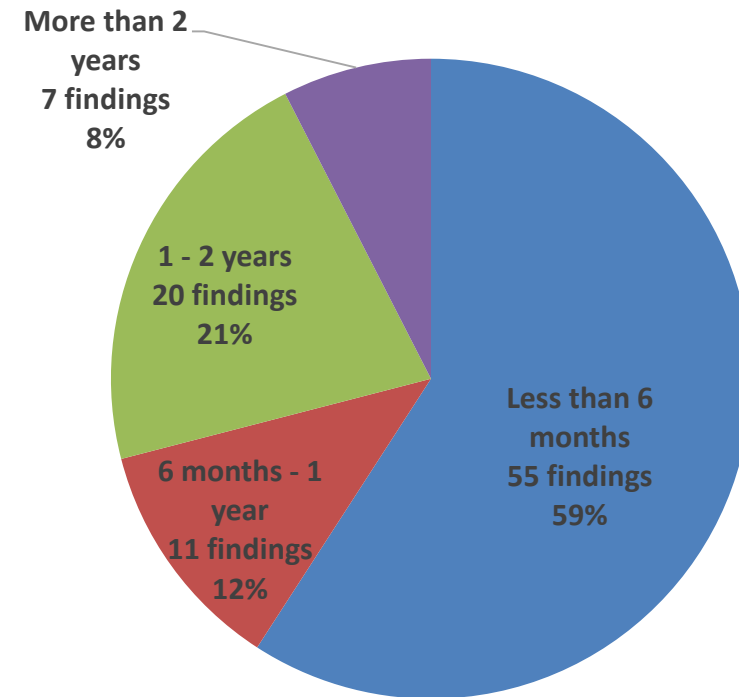


# Open Audit Findings by Age in Months (Current vs. One Year Ago)

All Findings as of December 31, 2023 Are  
Less Than 6 Months Past Target Completion Date  
(39 findings from 23 engagements)



Findings by Age in Months as of January 12, 2023  
(93 findings from 35 engagements)

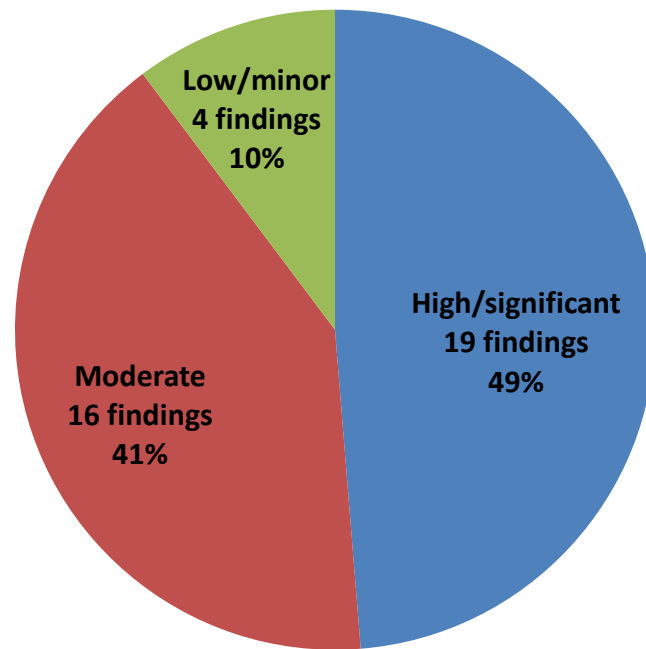


\*Age of findings measured from Management's most recent target completion date.

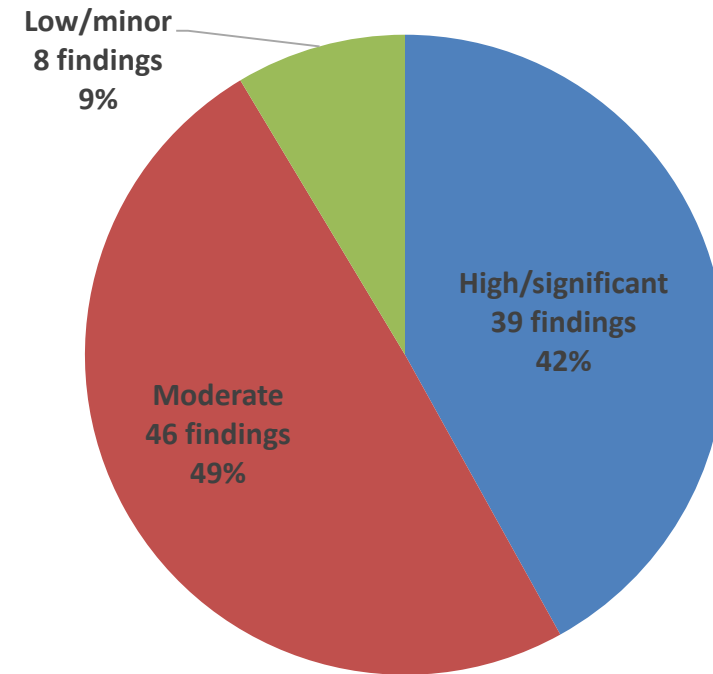
# Open Audit Findings by Risk

## (Current vs. One Year Ago)

Findings by Risk Category as of December 31, 2023  
(39 findings from 23 engagements)

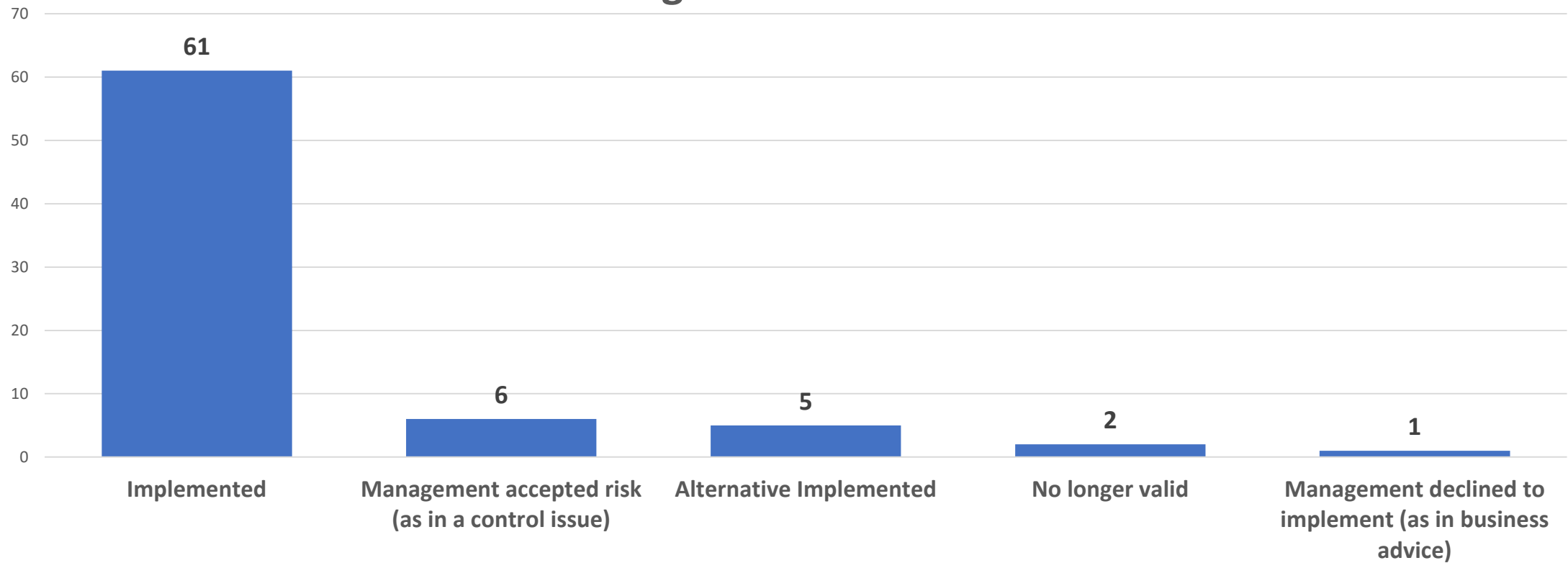


Findings by Risk Category as of January 12, 2023  
(93 findings from 34 engagements)



# Disposition of Findings During 2023

75 Findings Were Closed in 2023



# School Board Questions and Discussion

